

MANAGEMENT DEVELOPMENT INSTITUTE MURSHIDABAD

Ref. No. : MDIM/Admin/IT(Tender)/2021/08

Date: 15/01/2021

Subject: Limited Tender Enquiry for supply & installation of workstation computer at MDIM Campus

Management Development Institute Murshidabad (MDIM) invites quotations (in digital format) from reputed Original Equipment Manufacturers (OEM) or their authorized partners for supply & installation of workstation computer as per the scope of work and terms & conditions mentioned in the enclosed document.

Bids are to be submitted in the following manner:

- The quotation along with other required documents to be created in a single PDF file format and the said file must be password protected and to be sent at etender@mdim.ac.in along with password. The subject line of the email should be as **"Tender for Supply & Installation of Workstation Computer at MDIM Campus"** on or before **25/01/2021** up to **12:00 Hrs.**
- While submitting, the bid documents must be signed and stamped as a token of acceptance of all terms and conditions.

IMPORTANT DATES: -

Last Date for Submission of Bids: 25/01/2021, up to 12.00 Hrs.

The bidders are requested to read the tender documents carefully and ensure compliance with all terms & conditions and specifications herein. Non-compliance with specifications and terms & conditions in this document may disqualify the bidders from the bidding process.

Quotations received after due date and time will not be considered or accepted and no request or appeal will be entertained in this regard. MDIM authority reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.

Please refer our website (<https://www.mdim.ac.in/tender>) for any Addendum.

Encl. –

- 1) Annexure-I (Terms & Conditions)
- 2) Annexure-II (Technical Bid)
- 3) Annexure-III (Financial Bid)



[Signature]
Registrar 15/1/2021
Registrar
MDI Murshidabad

Annexure-I (Terms & Conditions)

Subject: Limited Tender Enquiry for supply & installation of workstation computer at MDIM Campus

Ref. No. : MDIM/Admin/IT(Tender)/2021/08 , Dated 15/01/2021

1. Annexure-III (Financial bid) as per our prescribed format should be submitted on company letter head and duly signed by the authorized person.
2. Payment Terms: 100% payment within 15 days of satisfactory supply & commissioning of all the items and delivery of warranty documents.
3. Financial bid as per the prescribed format of Annexure-III (on the letter head of the bidder) along with one set of this tender document, duly signed and stamped by the bidder along with other required documents to be created in a single PDF file format. The said file must be password protected and to be sent at etender@mdim.ac.in along with password. The subject line of the email should be as **“Tender for Supply & Installation of All-in-One desktop, Laptops & Multi-Function Laserjet Printers”** on or before **25/01/2021** up to **12:00 Hrs.**
4. The successful bidder is required to supply and install all the items within 5 (five) weeks from the issue date of Purchase Order (PO). Delay in delivery will attract penalty @1% of PO value (excluding GST) per week subject to a max. of 10%. Alternatively, the order will be cancelled.
5. The quoted price shall be valid for at least 45 days. Institute will not entertain any request in respect of escalation of price due to any reason whatsoever.
6. The Equipment will be supplied and installed at MDIM Campus, Murshidabad, nothing extra amount shall be paid towards the cartage, packing, forwarding etc. Price should be quoted on “FOR MDI Murshidabad Campus” basis.
7. In case any item is found to be defective /substandard, the same shall be rejected. Institute shall not make any payment for such items and shall be replaced immediately.
8. Institute reserve the right to accept or reject any or all the quotations without assigning any reason whatsoever.
9. Institute reserves the right to terminate the contract by giving 7 (seven) days notice in writing without assigning any reason whatsoever.
10. Sub-contract of project and services is not allowed.
11. All legal disputes will be subject to local court of Murshidabad district, West Bengal.

Date:

(Signature & seal of the vendor)

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Annexure-II (Technical Bid)

Subject: Limited Tender Enquiry for supply & installation of workstation computer at MDIM Campus

Ref. No. : MDIM/Admin/IT(Tender)/2021/08 , Dated 15/01/2021

Sl. No.	Description	Company Response
1	Tender Specific Authorization Certificate from OEM	Yes <input type="checkbox"/> / No <input type="checkbox"/> (Attached valid Certificate from OEM)
2	The Bidder should not be Blacklisted/ debarred or involved in any Corrupt & Fraudulent Practices by any Central / State government ministry/affiliate or Public sector undertaking or Private Organization.	Yes <input type="checkbox"/> / No <input type="checkbox"/> Self-certification on company letterhead by the concern person of the organization.
3	Workstation Computer <ul style="list-style-type: none"> ● Processor : Intel Zeon 3.20 GHz / 4 Core / 4 Threads / 8 MB Intel Smart Cache / 65 watt ● Memory : 16 GB – DDR4 – ECC SD-2666 MHz (Max support up to 128 GB) ● Storage : 512 GB – SSD (Solid State Drive) + 1 TB HDD 7200 RPM ● Graphics : Nvidia – GeForce 8GB – Dedicated Graphics card with 106.GBs & Direct X 11 Compliant ● Display Min 21.5 inch or above LED Full HD (1920 x 1080) ● Operating System : Windows 10 Professional (Preloaded from OEM) ● OEM make USB Keyboard & Mouse ● Warranty : 3 Years NBD from OEM 	Yes <input type="checkbox"/> / No <input type="checkbox"/> Please mention the Make and model of workstation computer (Attached the Data Sheet)
4	Payment Terms: 100% payment within 15 days after satisfactory supply & commissioning of all the items and delivery of warranty documents.	Accepted <input type="checkbox"/> / Not Accepted <input type="checkbox"/>
5	Delivery of all items within 5 (five) weeks	Accepted <input type="checkbox"/> / Not Accepted <input type="checkbox"/>
6	Documents related to allocation of Valid (1) PAN Number (2) GST Certificate	Yes <input type="checkbox"/> / No <input type="checkbox"/> Self-attested photocopies of documents issued by the competent authority to be furnished.

Date:

(Signature & seal of the vendor)

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Annexure-III (Financial Bid)

Subject: Limited Tender Enquiry for supply & installation of workstation computer at MDIM Campus

Ref. No. : MDIM/Admin/IT(Tender)/2021/08 , Dated 15/01/2021

Sl. No.	Description	Qty (nos.)	Unit Price in INR	Amount in INR	GST Amount in INR	Total Price with GST in INR
A	B	C	D	E (C × D)	F (E × % of GST)	G (E + F)
1	Workstation Computer <ul style="list-style-type: none"> ● Processor : Intel Zeon 3.20 GHz / 4 Core / 4 Threads / 8 MB Intel Smart Cache / 65 watt ● Memory : 16 GB – DDR4 – ECC SD-2666 MHz (Max support up to 128 GB) ● Storage : 512 GB – SSD (Solid State Drive) + 1 TB HDD 7200 RPM ● Graphics : Nvidia – GeForce 8GB – Dedicated Graphics card with 106.GBs & Direct X 11 Compliant ● Display Min 21.5 inch or above LED Full HD (1920 x 1080) ● Operating System : Windows 10 Professional (Preloaded from OEM) ● OEM make USB Keyboard & Mouse ● Warranty : 3 Years NBD from OEM 	01				
Grand Total with GST in INR						

N.B - Price should be quoted on "FOR MDI Murshidabad Campus" basis.

Date :

(Signature & seal of the vendor)

Super

